



International Student Program – Short Term/Summer Application Package

School District 71 - International Student Program
 805 Willemar Ave, Courtenay, B. C. Canada V9N 3L7
 Phone: (250) 703-2904 Fax: (250) 897-1496

Admission criteria

Comox Valley School District will accept students who provide evidence that they have the academic and social potential to be successful in our programs.

Notification

All applications will be acknowledged, and applicants will be advised promptly whether or not they have been offered placement in the short term program. Each student admitted to the program will receive a **Letter of Acceptance**.

Application package is to include:

- Non-refundable application fee payable to School District No. 71 (Comox Valley) – \$200CDN;
- Completed application form;
- Small recent photograph attached to application.

Please PRINT CLEARLY in English

Date of application _____ , _____

Grade applying for: _____ Requested calendar dates _____
From Date – to Date

1. _____
Surname Given Name(s)

2. Student's Birthdate: _____ Age: _____ Gender _____ Country of Citizenship: _____
YYYY - MM - DD

Country of Legal Residence: _____ Passport Number: _____

3. _____
Student E-mail address
 Permanent Address: _____
Street address

City Province/State

Country Postal Code () Area Code Telephone No.

4. Parent Contact Information:

Father _____
Surname Given Name

Father's birthdate _____ Occupation _____
YYYY - MM - DD

Mother _____
Surname Given Name

Mother's birthdate: _____ Occupation _____
YYYY - MM - DD

Parent E-mail address _____ Telephone (Home) _____ Telephone (Work) _____

5. I am currently enrolled in grade _____ at the following school:

School name City

6. When compared to a Canadian, I would describe my ability in the use of the English language as:
 Beginner Intermediate, or Fluent

7. MEDICAL INFORMATION

A. Give a full description of any health issue mentioned that required medical attention in the last two year period:

B. List any preparations/medications that you take on a regular basis and the reason:

C. Has the student had any treatment/counseling for emotional and/or psychiatric problems: Yes ____ No ____
(If yes, please describe in detail:)

D. Allergies: Does the student have any allergies: Yes ____ No ____

(If yes, please describe allergy and current medication:)

8. Foods: _____ I like I don't like _____

Please describe any food allergies or specialized dietary needs _____

9. Homestay Preferences (please circle):

Would you prefer a family with:

Young children?	YES	NO
Teenagers?	YES	NO
<i>Are you comfortable living with a Single parent?</i>	YES	NO
Another international student?	YES	NO
A dog?	YES	NO
A cat?	YES	NO

PARENTAL AGREEMENT FORM

1. I give permission for my child to take part in all programs sponsored by the Comox Valley School District International Student Program. This includes school field trips, and recreational activities organized by the International Program staff.
2. In case of serious infractions of program rules as outlined in the Student Agreement for SD#71, I understand that my child may be required to return home. In this situation, I understand that there will be no refund of program fees and that I will be financially responsible for my child's return home.
3. I agree, should it become necessary, to the return home of our son/daughter for serious medical reasons. In this case, I understand that I am responsible for travel expenses.
4. I will discuss with our son/daughter, their responsibilities as an International student as outlined in the Student Agreement for the SD#71 International Student Program.
5. I understand that Canada is a multi-cultural country and that customs and traditions of families may be different from my own. I understand that discrimination, based on race, philosophy, or religion is illegal in Canada.
6. I understand that my child will be assessed by program staff for English language competency and placed in a suitable program. This may include ESL classes. I agree that my child will remain in ESL until the teaching staff feel that they are ready for regular programming.
7. I understand that although Canada and its communities are very safe by world standards, and that my child will be generally supervised both at school and by the homestay family, such supervision will not be constant and the child's constant safety cannot be guaranteed.
8. I hereby waive and release and absolve and agree to indemnify and save harmless Comox Valley SD#71, the Host Family, and all Program employees, from all liability arising from my child's participation in the Comox Valley, SD#71, International Student Program.
9. I permit Comox Valley SD#71 to use photographs or images of my child in promotional materials.

Comox Glacier



STUDENT PARTICIPATION AGREEMENT

This agreement is between:

The Board of Education of SD #71 Comox Valley

and

Student Name (please print)

and

Father or Guardian (please print)

Mother or Guardian (please print)

In consideration of The Board of School Trustees of School District #71 agreeing to provide to the student an education program and a monitored Host Family program, the student and parents must read carefully and accept all of the terms and conditions set out in this agreement.

By signing this agreement all parties hereby agree to be bound by and to honor its terms and conditions.

STUDENT OBLIGATIONS

I, _____ agree as follows:
(student name),

A. LAWS, RULES AND REGULATIONS

1. I agree to abide by the laws of Canada while a resident.
2. I will always respect cultural differences and understand that Canada is a multi-cultural country. I understand that discrimination based on nationality, gender, political or religious affiliation is illegal in Canada
3. I agree to reside with a home stay family selected through the Comox Valley School District International Program Host Family program.
4. I agree not to purchase, use, or have in my possession, which includes my Host Family premises, school locker, any drugs not prescribed for me by a doctor. This includes all hallucinogenic substances, but does not include non-prescription remedies for minor illnesses such as colds.
5. I agree not to purchase, use, or have in my possession, which includes my Host Family premises, school locker, any alcoholic beverages.
6. I agree not to purchase, use, or have in my possession, which includes my Host Family premises, school locker, any weapons including firearms, air guns, knives, or martial arts implements.
7. I agree to respect the property of others and understand that any theft is a breach of the law.
8. I agree not to engage in fighting, bullying, racial taunting or similar activity.
9. I agree that I will not own, rent or drive a motor vehicle.

B. ATTENDANCE AND SCHOOL WORK

1. I agree to attend school on a regular basis and to bring a note from the Host Family parent(s) explaining any absence from school.
2. I agree to complete all homework and class assignments.
3. I agree to make a consistent and determined effort in my school work, to attempt to maintain passing grades, and to maintain good work habits in all subjects.
4. I agree to obey school rules as outlined in my school's student handbook.

C. HOST FAMILY CONDUCT AND BEHAVIOUR OUTSIDE THE HOME AND SCHOOL

1. I understand and agree to follow the Host Family guidelines outlined in the Student Orientation Manual, and the house rules of my host family.
2. I agree not to move from my assigned Host Family and that any move to another Host Family is arranged through the Host Family Supervisor.
3. In the event of a problem or disagreement with my Host Family, I agree to notify the Home Stay Supervisor promptly who will attempt to resolve any concern.
4. I will cooperate with my Host Family and respect their rules and guidelines.
5. If I want to travel outside the Comox Valley in Canada, I will complete the Travel Request form, with my Host Parents, a week before departure to ask permission from the Program Principal. I understand that cross border travel is not allowed except in special situations.
6. I agree not to visit such places as adult theatres, pornographic websites and lounges, bars or night clubs where alcoholic beverages are served.

I/we, as parents/guardians of the undersigned student, do hereby confirm that we have reviewed with our child the terms and conditions of this agreement which our child has signed and agreed to honour, and we agree that our child and we shall be bound by all the terms of this agreement.

I/we, as parents/guardians understand that having signed this agreement, failure of my student to follow the above rules could result in disciplinary action and/or immediate dismissal from the Comox Valley School District International Program. Should it be necessary to send my student home, I understand that the Canadian Embassy will be notified immediately.



SD71 OFF-SITE ACTIVITY(IES) for International Students

CONSENT OF PARENT/GUARDIAN AND ACKNOWLEDGEMENT OF RISK (Higher Care Trip)

Dear Parent/Guardian,

Please read through the following carefully. If you have any questions, contact the District Principal of the International Student Program at international@sd71.bc.ca before signing this form. ***If this form is not signed and returned to the school by the first day of attendance in SD71, your child WILL NOT BE ALLOWED TO PARTICIPATE in these activities.***

PROGRAM/ACTIVITY INFORMATION

DESTINATION/ACTIVITY: Your child may participate in the following supervised activities.

Hiking; Swimming; Skiing/Snowboarding; Mountain biking; Camping; Go-Karting; Rock climbing; Whale Watching; Surfing; Skateboarding; Caving/Spelunking; Trampolining; Sailing; Kayaking; Bungy Jumping; Helicopter/small plane sightseeing

DATE(S): **During the academic school year**

PURPOSE OR EDUCATIONAL GOAL(S): **Cultural activities for international students and/or entertainment**

METHOD OF TRANSPORTATION: **Bus, Passenger Van or Host Parent vehicles**

LEAD TEACHER: **SD71 approved supervisor**

TOTAL NO. OF SUPERVISORS PLANNED: **1 adult to 14 students**

BOARD RESPONSIBILITIES

The board will make every reasonable effort to ensure or ascertain that:

- a. The staff, volunteers and/or service providers involved are suitably trained and qualified.
- b. The students are adequately supervised over all aspects of the program/activity.
- c. The location(s) used are appropriate and safe for the activity (ies) and group.
- d. Equipment used has been inspected and deemed appropriate and safe.
- e. A Safety Plan is in place to identify and manage known potential risks.
- f. An Emergency Plan is in place to deal with an injury or illness to any of the students.

POTENTIAL KNOWN RISKS

Examples of potential known risks include the following (depending on activity):

Injury from skiing/boarding; biking; rock climbing/hiking/Go-Karting, encounter with a bear on hike, getting lost, etc.

Your Concerns / Comments / Requirements:

CONSENT AND ACKNOWLEDGEMENT OF RISK

Destination/Activity/Program as checked above:

1. I accept the mode of transportation for the activity (ies).
2. I acknowledge my right and responsibility to obtain as much information as I require about this program or activity and associated risks and hazards, including information beyond that provided to me by the school or board.
3. I freely and voluntarily assume the risks/hazards inherent in the program/activity (ies) and understand and acknowledge that my child may suffer personal and potentially serious injury arising from his/her participation.
4. My child has been informed that he/she is to abide by the rules and regulations, including directions and instructions from the school's and/or service provider's administrators, instructors, and supervisors over all phases of the program/activity(ies).
5. In the event my child fails to abide by these rules and regulations, disciplinary action may require his/her exclusion from further participation, or that I be contacted to have him/her picked up, unless I have specified other transport arrangements and I will be responsible for any costs associate.
6. I acknowledge that it is my duty to advise the Lead Teacher of any medical and/or health concerns of my child that may affect his/her participation.
7. I acknowledge that the Board may choose to cancel the trip if travel conditions are deemed unsafe (e.g., weather, health advisory, security). I accept that the Board may not be liable for any costs associated with such a cancellation.
8. I acknowledge that the trip supervisors may secure transport to emergency medical services as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services.
9. Based on my understanding, acknowledgement, and consents as described herein.

My child _____ has my permission to participate in the activity(ies) that are organized by School District 71 Comox Valley.



Comox Glacier

AUTHORIZATION, VERIFICATION AND SIGNATURES

- A. We acknowledge that the Comox Valley School District shall not be held liable for losses or expenses that may result from the Board being unable to provide tuition/education owing to labor disputes or other causes beyond its control. We further acknowledge that the Comox Valley School District also reserves the right to place students in a school program that best suits the student's need for English language instruction and their academic goals.
- B. We acknowledge that if our child's personal, educational or homestay needs are greater than those disclosed in the application process, the Comox Valley School District has the right to charge for extra support if available, or to send the student home at the parent's expense.
- C. We are aware that any inaccuracy in this application or the deliberate withholding of essential information will be grounds to permit the District at its option, to terminate this agreement and send the student home at the parent's expense.
- D. The agreement between the school district and the parents of a student in the program will be interpreted in accordance with the laws in the province of BC and any litigation involving interpretation of the agreement will be conducted in BC, Canada.
- E. I/we understand and acknowledge that the Comox Valley SD#71's refund policy is as follows:
- (a) Full Refund (less application fees) if Canadian Immigration does not approve a student authorization. All requests must include the formal letter of refusal from Canadian Immigration and the original letter of acceptance issued by the International Student Program
 - (b) Students who withdraw after the June 30th payment deadline and prior to school startup will receive a 45% refund of the tuition fee and 100% refund of any prepaid host family monthly fees
 - (c) The above also applies to students who apply for the year already in progress, have a different start date than September 1st, and who withdraw in the two months prior to their specific start date
 - (d) Students leaving the program for whatever reason after their school start date will forfeit the entire program fee.
 - (e) Students who are asked to withdraw due to a violation of school or program rules will receive no refund.

i:\forms\application packages\student application package - short term-summer.doc

By signing this Application, we hereby attest to the accuracy of the information provided herein and accept responsibility for said agreements, waivers and releases.

Name of Student

Signature of Student

Name of Parent or Legal Guardian

Signature of Parent or Legal Guardian

Name of Parent or Legal Guardian

Signature of Parent or Legal Guardian

Date _____